



2019 AADE National Technical Conference and Exhibition

**Hilton Denver City Center – Denver, Colorado
April 9-10, 2019**

Exhibition Booth Request Form

Early Bird Rate through December 31, 2018

_____ 8' x 10' Booth Space(s) - **\$3,500**

Standard Rate beginning January 1, 2019.

_____ 8 x 10' Booth Space(s) - **\$4,500**

Spaces are confirmed upon receipt of payment and payment must be received by February 22, 2019. Indicate your top three booth location choices. Choices are not guaranteed. Return this form along with your payment either by e-mail or regular mail.

Company Name _____ **Booth Choice #1** _____
(Company name as you want it to appear in Conference Program and on Booth)

Contact Name _____ **Booth Choice #2** _____

Address _____ **Booth Choice #3** _____

City, State Zip _____

Telephone Number _____

E-Mail Address _____

The price per booth includes: 8' x 10' space with red and white backdrop with a 3' high side drop; an electric outlet; waste basket; booth sign; 6' draped table; and 2 chairs. Also included are 2 full conference registrations at no charge or "comped". (fill out exhibitor pre-registration form).

If you require further information, please contact Exhibits Chairperson, Carolyn Berry at 281-293-9800 or carolynberry@att.net.

Credit Card Payment Option	
<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA
<input type="checkbox"/> MC	<input type="checkbox"/> DISCOVER
Total \$ _____	Billing Zip Code: _____
Card # _____	Exp. Date: _____
Full Name (as appears on card) : _____	
Signature: _____	

Send Form and Payment to:

AADE
Attn: Carolyn Berry
PO Box 107
Houston, TX 77001
E-Mail: info@aaade.org
Phone: 281-293-9800

Make checks payable to:
AADE

SPONSORSHIP PACKAGES

_____ \$7,500 Platinum

- Includes 4 registration passes, an 8x10 exhibit booth space, full page ad in conference program and logo prominently displayed at the conference in high traffic area.

_____ \$5,000 Gold

- Includes 3 registration passes, a half page ad in the conference program and logo displayed at the conference

_____ \$3,000 Silver

- Includes 2 registration passes, a quarter page ad in the conference program and logo displayed at the conference

_____ \$1,500 Bronze

- Includes 1 registration pass and logo in the conference program

EVENT SPONSORSHIPS:

- Includes 1 registration pass and logo displayed during sponsored event & conference program

_____ \$2,500 - Breakfast Sponsor (2 available)

_____ \$2,500 - Coffee Break Sponsor (4 available)

_____ \$5,000 – Luncheon Sponsor (2 available)

_____ \$2,500 – Networking Reception Sponsor (4 available)

_____ \$5,000 – Media-Audio/Visual Sponsor (4 available)

_____ \$3,000 – USB Sponsor (1 available)

_____ \$3,000 – Wi-Fi Sponsor (1 available)

_____ \$1,000 – Conference Bag Insert Sponsor

- Item to be provided by Sponsor to be included in the conference bag (ex: flyer, brochure, small gift)

(Student Sponsorships Also Available; please inquire). Payment must be received by Feb 22, 2019.

Company Name: _____

(As you want it to appear in the Conference Program)

Company Address: _____

Contact Person: _____ **Email:** _____

Booth # (if applicable): _____ **Phone:** _____

Credit Card Payment Option

AMEX VISA MC DISCOVER

Total \$ _____ **Billing Zip Code** _____

Card # _____ **Exp. Date** _____

Your Full Name (as it appears on card): _____

Signature _____ Date _____

Send Form and Payment to:

AADE
Attn: Carolyn Berry
P.O. Box 107
Houston, TX 77001-0107
E-mail: info@aaade.org
Phone: 281-293-9800

Make checks payable to:

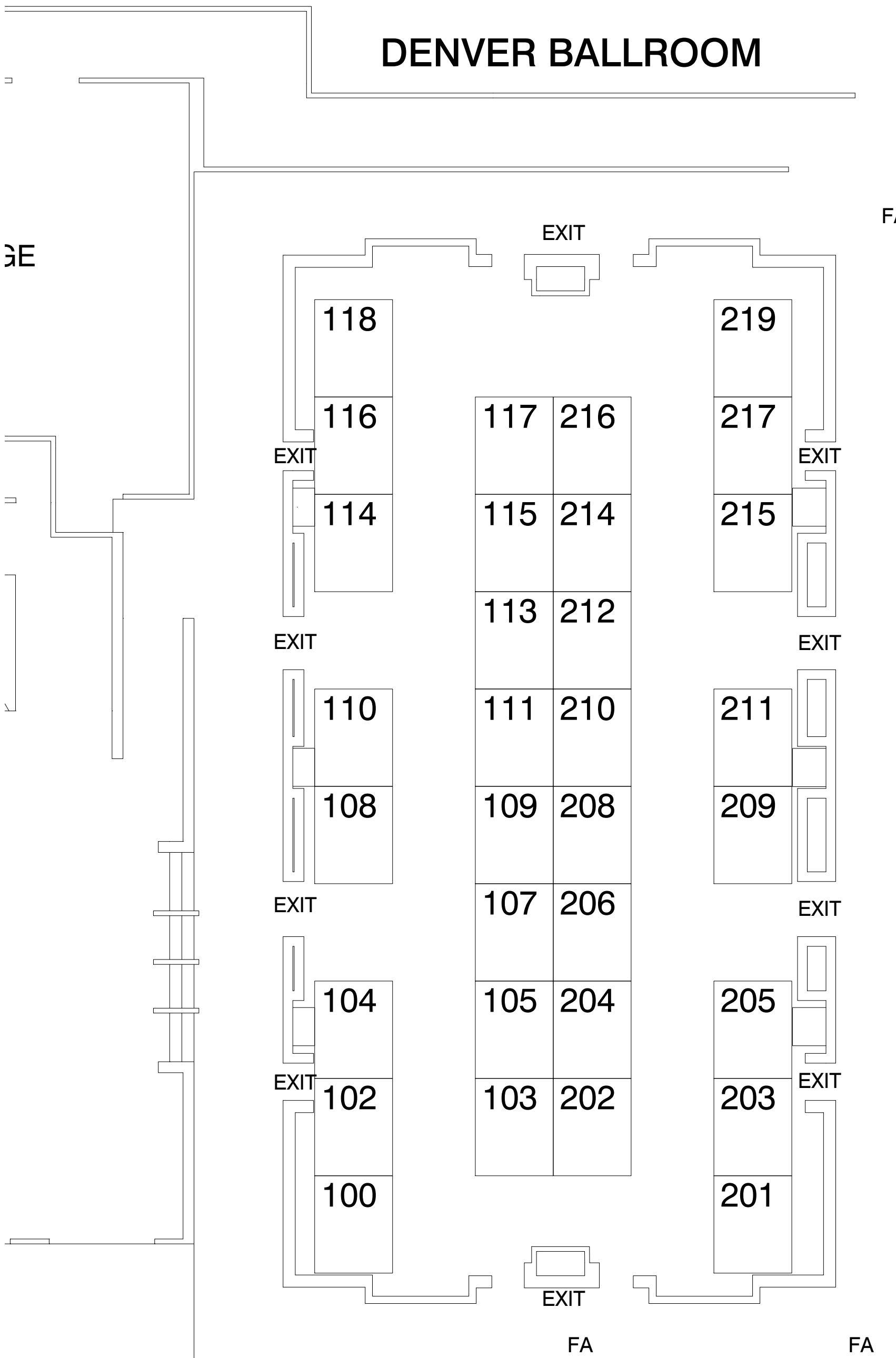
AADE

Am Assn of Drilling Engineers - Natl Tech Conf & Exhibition 2019

APRIL 9 -10, 2019

HILTON DENVER CITY CENTER - DENVER BALLROOM - DENVER, COLORADO

DENVER BALLROOM



REVISION
Date: 10/5/2018
By: SANDRA JOHNSON

BOOTH COUNT

Inventory as of 10/05/2018

Dimension	Size	Qty	SqFt
8x10'	80	32	2,560
Totals:		32	2,560

BLDG. LEGEND:

- FS - FIRE STROBE
- FB - FIRE ALARM BOX
- FHC - FIRE HOSE CONNECTION
- FA - FIRST AID STATION
- BD - BUILDING DIRECTORY
- WR - WOMENS RESTROOM
- MR - MENS RESTROOM
- TEL - TELEPHONE
- ESC - ESCALATOR
- ELEV - ELEVATOR
- FS - FOOD SERVICE

LINETYPE LEGEND

- ROLL-UP DOORS
- AIRWALLS
- LOW CEILINGS
- CEILING BEAMS
- OPEN ABOVE

DRAWING INFO

Passport Line Item Number:
5052774
Facility:
HILTON DENVER CITY CENTER
Hall / Level:
DENVER BALLROOM
City & State:
DENVER, COLORADO
Scale: CUSTOM
Job #: 479372
AE: D'ANDREA THOMPSON
Prod. AE: BONNIE YORDY
Started: 10/5/2018
Started By: SANDRA JOHNSON
Prod. Branch: DENVER

FREEMAN

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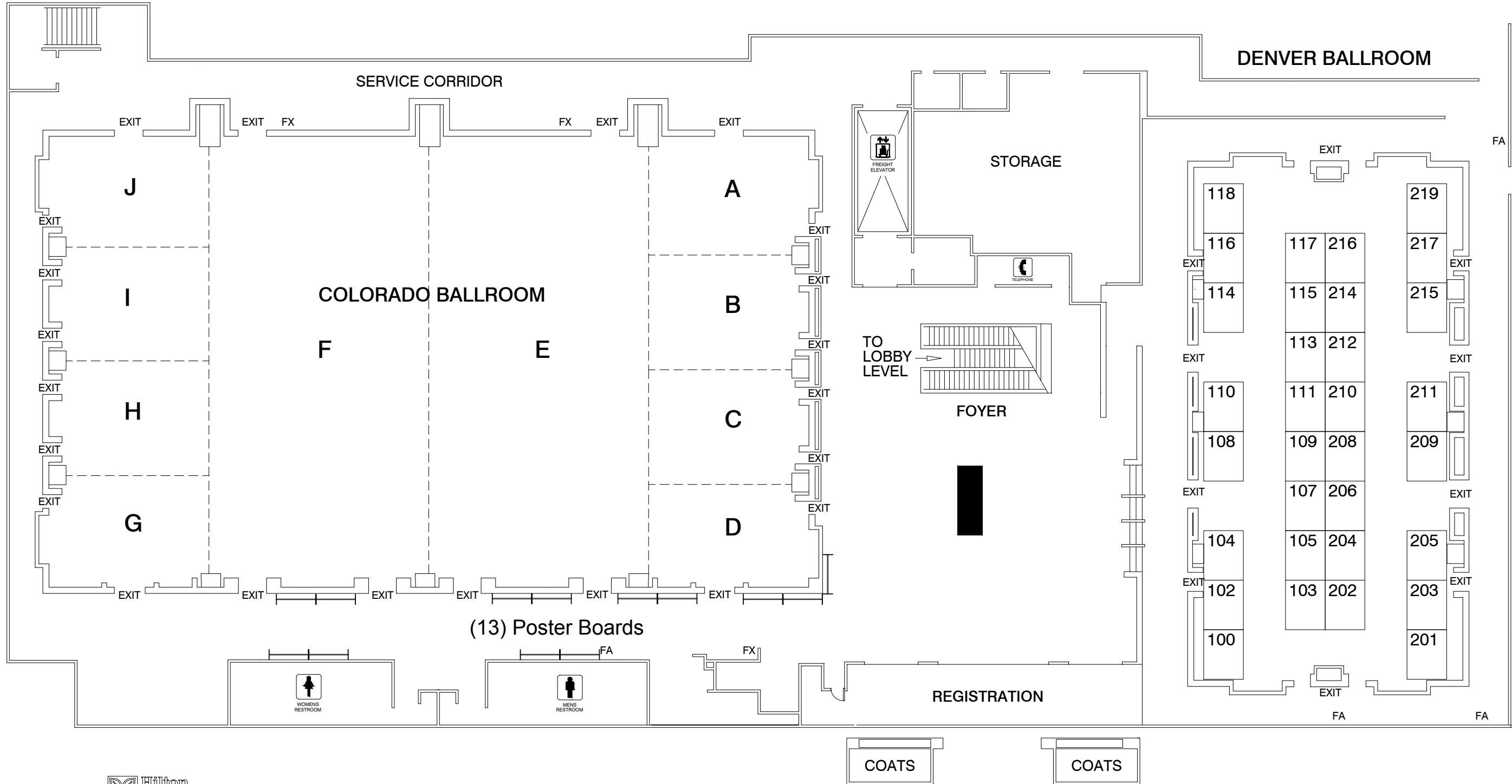
File Path: P:\Denver\Branch\Design\SCRD\FLOOR PLANS\2019\04-Apr\Am Assn of Drilling Engineers - Natl Tech Conf & Exhibition 2019 (479372)\DWG Files\AADE - NTCE 0419 FP.dwg | Tab Name: 11x17P

COATS

Am Assn of Drilling Engineers - Natl Tech Conf & Exhibition 2019

APRIL 9 -10, 2019

HILTON DENVER CITY CENTER DENVER BALLROOM DENVER, COLORADO



REVISION
Date: 10/5/2018
By: SANDRA JOHNSON

BOOTH COUNT

BLDG. LEGEND:

- FS - FIRE STROBE
- FB - FIRE ALARM BOX
- FHC - FIRE HOSE CONNECTION
- + - FIRST AID STATION
- 2 - BUILDING DIRECTORY
- ♀ - WOMENS RESTROOM
- ♂ - MENS RESTROOM
- ☎ - TELEPHONE
- ⬆ - ESCALATOR
- ⬆ - ELEVATOR
- 🍽 - FOOD SERVICE

LINETYPE LEGEND

- ROLL-UP DOORS
- AIRWALLS
- LOW CEILINGS
- CEILING BEAMS
- OPEN ABOVE

DRAWING INFO

Passport Line Item Number:
5086575
Facility:
HILTON DENVER CITY CENTER
Hall / Level:
DENVER BALLROOM
City & State:
DENVER, COLORADO
Scale: CUSTOM
Job #: 479372
AE: D'ANDREA THOMPSON
Prod. AE: BONNIE YORDY
Started: 10/5/2018
Started By: SANDRA JOHNSON
Prod. Branch: DENVER

FREEMAN

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File Path: P:\Denver\Branch\Design\SCRD\FLOOR PLANS\2019\04-Apr\Am Assn of Drilling Engineers - Natl Tech Conf & Exhibition 2019 (479372)\DWG Files\AADE - NTCE 0419 FP.dwg | Tab Name: 11x17L





AADE National Tech Conference
April 9-10, 2019
Hilton Denver City Center
Denver, CO

EXHIBITOR INSTRUCTIONS

Thank you for participating in the AADE National Technical Conference & Exhibition at the Hilton Denver City Center on April 9-10, 2019. Please review the following guidelines for Exhibitors and contact me if you have any questions.

- The **Exhibit Booth Set up** begins at 2:00 PM on Monday, April 8, 2019 - not before unless otherwise instructed!
- All Exhibits must be removed from the exhibit area by 7:00 PM on Wednesday, April 10, 2019.
- E-mail a copy of your Liability Insurance Form to carolynberry@att.net by March 31, 2019.
- If you want AADE to provide name badges for your booth personnel, please submit your list of names to me no later than March 31, 2019. Badge limit is 4 personnel per 8' X 10' booth per day. Each year there is a back log at the registration desk for those who have not turned in their badge requests. By submitting your list early, the badges will be at your booth when your staff arrives.
- If you wish for your non-conference registered personnel to attend the conference luncheon, you will need to fill out the attached lunch ticket form and return it to me by March 31, 2019. Lunch tickets are \$55.00 per person. The lunch tickets will be included in the Exhibitor Registration Packet which will be delivered to your booth on Tuesday morning. Lunch tickets can be purchased at the conference provided space is available.
- If you require a hotel room at the Hilton, mention the AADE Technical Conference to secure the special rate of \$240.00 per night. Reservations must be made by Monday, March 11. Space is limited at this special rate.

Freeman Company will handle any move-in help you may need. You should receive an Exhibitors Kit from them shortly. If you have any questions or require their services, please contact Freeman at 303-320-5100 or FreemanDenverES@freeman.com. Since this is a carpeted hotel, there will be no forklift service but a pallet jack will be available. The loading dock is in the rear of the Hotel. No material can be brought into the exhibit area through the Hotel lobby.

Again, this year AADE will sponsor the Exhibitor of the Year Award. The winner will receive the 2019 AADE National Tech Conference & Exhibition - Exhibitor of the Year Award. Conference registrants will vote to select the winner for this award.

If you have any further questions or concerns, please call me at the number below.

Regards,
Carolyn Berry
AADE Exhibits Chairman
Phone: 281-293-9800
carolynberry@att.net

Complete this form for your 2 free conference registrations that are included with your paid booth space.



“Comp” Exhibitor Registration Form

American Association of Drilling Engineers

2019 National Technical Conference & Exhibition

April 9-10, 2019

Exhibitor Company: _____
Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **Email:** _____

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____ **Email:** _____

Classification: Operator Contractor Service Co. Student Other
Chapter Membership: Houston Dallas Denver W. Coast Lafayette New Orleans
Alaska Permian Mid-Con Student Appalachian Central

Early Registration: Register by March 31, 2019.

Includes:

- Admission to all technical papers and poster sessions
- Access to exhibition hall
- Daily breakfast & luncheon

Late Registration (After March 31, 2019): Entry into the Conference and Sessions, however meals cannot be guaranteed. First come, first served. Please send in registration form as soon as possible!

Location: **Hilton Denver City Center**
1701 California St., Denver, CO 80202
Room reservations: (303) 297-1300
\$240 per night Standard room rate applies for reservations made prior to 3/11/19
 Please check this box if you will be making reservations at the Hilton (This will help determine if the minimum room requirement has been satisfied.)

Send all information to:
Carolyn Berry
AADE - Business Administrator
Phone: (281) 293-9800
carolynberry@att.net
www.aade.org



AADE National Tech Conference
April 9-10, 2019
Hilton Denver City Center
Denver, CO

2019 AADE National Technical Conference & Exhibition Exhibitor Luncheon Reservations

If you plan to have lunch at this conference, I need to know how many tickets per day you will require for your booth personnel or guests. The meals are \$55.00. The lunch tickets will be included in the Exhibitor Registration Packet which will be delivered to your booth on Tuesday morning. (This is only for those NOT registered for the full conference.)

Please provide the following information:

Company Name: _____

Booth #: _____

<u>Qty</u>	<u>Conference Day</u>
_____	Meals required on Tuesday, April 9, 2019
_____	Meals required on Wednesday, April 10, 2019
_____	= Total Meals (\$55/meal)

Please return form and payment of \$55.00 per meal to me by March 31, 2019. Make checks payable to AADE. If you wish to pay by credit card, please provide all required information for payment.

Credit Card Payment Option	
<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> DISCOVER
Total \$ _____	Billing Zip Code: _____
Card # _____	Exp. Date: _____
Full Name (as appears on card) : _____	
Signature: _____	

Send Form and Payment to:

AADE
Attn: Carolyn Berry
PO Box 107
Houston, TX 77001
E-Mail: info@aaade.org
Phone: 281-293-9800

Make checks payable to:
AADE

Carolyn Berry
AADE 2019 Exhibits Chairman