



# 2020 AADE Fluids Technical Conference and Exhibition

## Marriott Marquis – Houston, Texas April 14-15, 2020

### Exhibition Booth Request Form

**Early Bird Rate through December 31, 2019**

\_\_\_\_\_ 8' x 10' Booth Space(s) - **\$3,000**

**Standard Rate beginning January 1, 2020.**

\_\_\_\_\_ 8 x 10' Booth Space(s) - **\$4,000**

Spaces are confirmed upon receipt of payment and payment must be received by February 21, 2020. Indicate your top three booth location choices. Choices are not guaranteed. Return this form along with your payment either by e-mail or regular mail.

**Company Name** \_\_\_\_\_ **Booth Choice #1** \_\_\_\_\_  
(Company name as you want it to appear in Conference Program and on Booth)

**Contact Name** \_\_\_\_\_ **Booth Choice #2** \_\_\_\_\_

**Address** \_\_\_\_\_ **Booth Choice #3** \_\_\_\_\_

**City, State Zip** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

The price per booth includes: 8' x 10' space with blue and gray backdrop with a 3' high side drop; an electric outlet; waste basket; booth sign; 6' draped table; and 2 chairs. Also included are 2 full conference registrations at no charge or "comped". (fill out exhibitor pre-registration form).

If you require further information, please contact Exhibits Chairperson, Carolyn Hendricks at 281-293-9800 or [aadecarolyn@att.net](mailto:aadecarolyn@att.net).

Credit Card Payment Option	
<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA
<input type="checkbox"/> MC	<input type="checkbox"/> DISCOVER
Total \$ _____	Billing Zip Code: _____
Card # _____	Exp. Date: _____
Full Name (as appears on card) : _____	
Signature: _____	

**Send Form and Payment to:**

AADE  
Attn: Carolyn Hendricks  
PO Box 107  
Houston, TX 77001  
E-Mail: [info@aaade.org](mailto:info@aaade.org)  
Phone: 281-293-9800

**Make checks payable to:**  
**AADE**

## SPONSORSHIP PACKAGES

### \_\_\_\_\_ \$7,500 Platinum

- Includes 4 registration passes, an 8x10 exhibit booth space, full page ad in conference program and logo prominently displayed at the conference in high traffic area.

### \_\_\_\_\_ \$5,000 Gold

- Includes 3 registration passes, a half page ad in the conference program and logo displayed at the conference

### \_\_\_\_\_ \$3,000 Silver

- Includes 2 registration passes, a quarter page ad in the conference program and logo displayed at the conference

### \_\_\_\_\_ \$1,500 Bronze

- Includes 1 registration pass and logo in the conference program

## EVENT SPONSORSHIPS:

- Includes 1 registration pass and logo displayed during sponsored event & conference program

\_\_\_\_\_ \$2,500 - Breakfast Sponsor (2 available)

\_\_\_\_\_ \$2,500 - Coffee Break Sponsor (4 available)

\_\_\_\_\_ \$5,000 – Luncheon Sponsor (2 available)

\_\_\_\_\_ \$2,500 – Networking Reception Sponsor (4 available)

\_\_\_\_\_ \$5,000 – Media-Audio/Visual Sponsor (4 available)

\_\_\_\_\_ \$3,000 – USB Sponsor (1 available)

\_\_\_\_\_ \$1,000 – Fluids Hall of Fame Sponsor

\_\_\_\_\_ \$1,000 – Conference Bag Insert Sponsor

- Item to be provided by Sponsor to be included in the conference bag (ex: flyer, brochure, small gift)

**(Student Sponsorships Also Available; please inquire). Payment and Ad/Logo must be received by Feb 21, 2020.**

**Company Name:** \_\_\_\_\_

(As you want it to appear in the Conference Program)

**Company Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Booth # (if applicable):** \_\_\_\_\_ **Phone:** \_\_\_\_\_

### **Credit Card Payment Option**

AMEX    VISA    MC    DISCOVER

**Total \$** \_\_\_\_\_ **Billing Zip Code** \_\_\_\_\_

**Card #** \_\_\_\_\_ **Exp. Date** \_\_\_\_\_

**Your Full Name (as it appears on card):**

\_\_\_\_\_

Signature

Date

### **Send Form and Payment to:**

AADE  
Attn: Carolyn Hendricks  
P.O. Box 107  
Houston, TX 77001-0107  
E-mail: [info@aaade.org](mailto:info@aaade.org)  
Phone: 281-293-9800

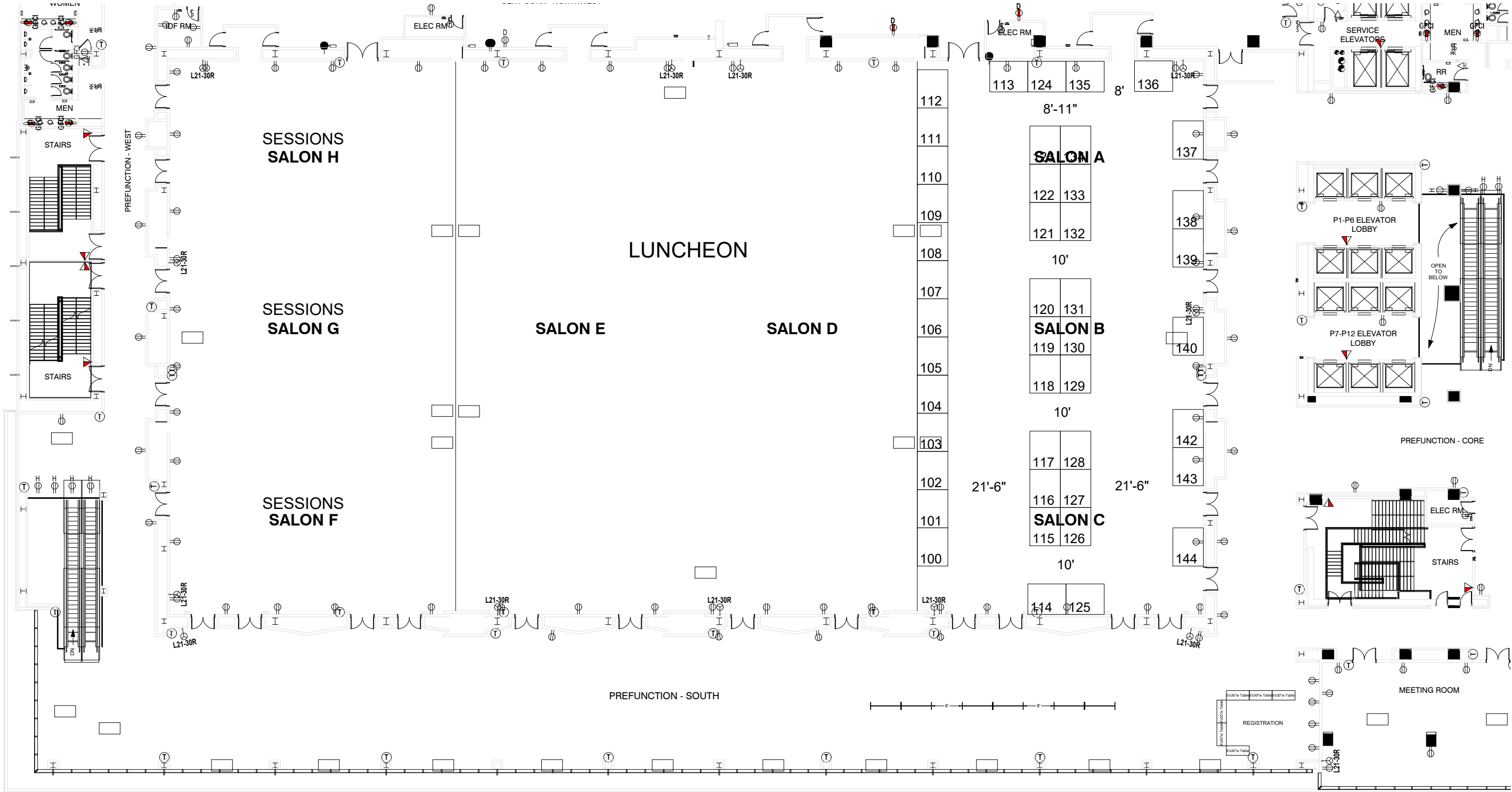
### **Make checks payable to:**

AADE

# AM ASSN OF DRILLING ENGINEERS

APRIL 14-15, 2020

MARRIOTT MARQUIS HOUSTON - TEXAS BALLROOM PREFUNCTION - HOUSTON, TEXAS



**REVISION**  
Date: 9/30/2019  
By: Enter Full Name, Studio

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**BOOTH COUNT**

Inventory as of 09/20/2019

Dimension	Size	Qty	SqFt
8'x10'	80	44	3,520
<b>Totals:</b>		<b>44</b>	<b>3,520</b>

**BLDG. LEGEND:**

**DRAWING INFO**

Passport Line Item Number:  
**#5822723**

Facility:  
MARRIOTT MARQUIS HOUSTON

Facility Location:  
TEXAS BALLROOM PREFUNCTION  
City & State:  
HOUSTON, TEXAS  
Scale: CUSTOM  
Project #: PROJECT NUMBER  
Acct. Sales: ---  
Acct. Mgmt.: CINDY AMAYA  
Started: 9/30/2019  
Started By: LYDIA GONZALES  
Prod. Branch: HOUSTON

**FREEMAN**

**Disclaimer** - Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimension and locations.  
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## LEVEL FOUR TEXAS GRAND BALLROOM

File Path: P:\Houston\Branch\Design\FLOOR PLANS\2020\04-Apr\AM ASSN OF DRILLING ENGINEERS (494410)\AADE20 EXHIBIT FP.dwg | Tab Name: 11x17 L5822723



AADE Fluids Tech Conference & Exhibition  
April 14-15, 2020  
Marriott Marquis  
Houston, TX

## EXHIBITOR INSTRUCTIONS

Thank you for participating in the AADE Fluids Technical Conference & Exhibition at the Marriott Marquis Houston on April 14-15, 2020. Please review the following guidelines for Exhibitors and contact me if you have any questions.

- The **Exhibit Booth Set up** begins at 12:00 PM on Monday, April 13, 2020 - not before unless otherwise instructed!
- All Exhibits must be removed from the exhibit area by 7:00 PM on Wednesday, April 15, 2020.
- E-mail a copy of your Liability Insurance Form to [aadecarolyn@att.net](mailto:aadecarolyn@att.net) by March 31, 2020.
- If you want AADE to provide name badges for your booth personnel, please submit your list of names to me no later than March 31, 2020. Badge limit is 4 personnel per 8' X 10' booth per day. Each year there is a back log at the registration desk for those who have not turned in their badge requests. By submitting your list early, the badges will be at your booth when your staff arrives.
- If you wish for your non-conference registered personnel to attend the conference luncheon, you will need to fill out the attached lunch ticket form and return it to me by March 31, 2020. Lunch tickets are \$50.00 per person. The lunch tickets will be included in the Exhibitor Registration Packet which will be delivered to your booth on Tuesday morning. Lunch tickets can be purchased at the conference provided space is available.
- If you require a hotel room at the Marriott Marquis, mention the AADE Technical Conference to secure the special rate of \$156.00 per night. Reservations must be made by Monday, March 23. Space is limited at this special rate.

Freeman Company will handle any move-in help you may need. You should receive an Exhibitors Kit from them shortly. If you have any questions or require their services, please contact Freeman at 713-770-6750 or [FreemanHoustonES@freeman.com](mailto:FreemanHoustonES@freeman.com). The loading dock is on Rusk Street. Supplies may be rolled in through the front of the building but ONLY in "hard shell" type rolling cases.

Again, this year AADE will sponsor the Exhibitor of the Year Award. The winner will receive the 2020 AADE Fluids Tech Conference & Exhibition - Exhibitor of the Year Award. Conference registrants will vote to select the winner for this award.

If you have any further questions or concerns, please call me at the number below.

Regards,  
Carolyn Hendricks  
AADE Exhibits Chairman  
Phone: 281-293-9800  
[aadecarolyn@att.net](mailto:aadecarolyn@att.net)

Complete this form for your 2 free conference registrations that are included with your paid booth space.



# “Comp” Exhibitor Registration Form

## American Association of Drilling Engineers

### 2020 Fluids Technical Conference & Exhibition

April 14-15, 2020

Exhibitor  
Company:

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Classification: Operator  Contractor  Service Co.  Student  Other

Chapter Membership: Houston  Dallas  Denver  W. Coast  Lafayette  New Orleans   
Alaska  Permian  Mid-Con  Student  Appalachian  Central

Early Registration: Register by March 20, 2020.

Includes:

- Admission to all technical papers and poster sessions
- Access to exhibition hall
- Daily breakfast & luncheon

**Late Registration (After March 20, 2020):** Entry into the Conference and Sessions, however meals cannot be guaranteed. First come, first served. Please send in registration form as soon as possible!

Location: **Marriott Marquis Houston**  
1777 Walker St., Houston, TX 77010

**Room reservations:** (877) 622-3056

*\$156 per night Standard room rate applies for reservations made prior to 3/23/20*

Please check this box if you will be making reservations at the Marriott (This will help determine if the minimum room requirement has been satisfied.)

Send all information to:  
Carolyn Hendricks  
AADE - Business Administrator  
Phone: (281) 293-9800  
[aadecarolyn@att.net](mailto:aadecarolyn@att.net)  
[www.aade.org](http://www.aade.org)



AADE Fluids Tech Conference & Exhibition  
April 14-15, 2020  
Marriott Marquis  
Houston, TX

### 2020 AADE Fluids Technical Conference & Exhibition Exhibitor Luncheon Reservations

If you plan to have lunch at this conference, I need to know how many tickets per day you will require for your booth personnel or guests. The meals are \$50.00. The lunch tickets will be included in the Exhibitor Registration Packet which will be delivered to your booth on Tuesday morning. (This is only for those NOT registered for the full conference.)

Please provide the following information:

Company Name: \_\_\_\_\_

Booth #: \_\_\_\_\_

<u>Qty</u>	<u>Conference Day</u>
_____	Meals required on Tuesday, April 14, 2020
_____	Meals required on Wednesday, April 15, 2020
_____	= Total Meals (\$50/meal)

Please return form and payment of \$50.00 per meal to me by March 31, 2020. Make checks payable to AADE. If you wish to pay by credit card, please provide all required information for payment.

Credit Card Payment Option	
<input type="checkbox"/> AMEX	<input type="checkbox"/> VISA
<input type="checkbox"/> MC	<input type="checkbox"/> DISCOVER
Total \$ _____	Billing Zip Code: _____
Card # _____	Exp. Date: _____
Full Name (as appears on card) : _____	
Signature: _____	

Send Form and Payment to:

AADE  
Attn: Carolyn Hendricks  
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Houston, TX 77001  
E-Mail: [info@aaade.org](mailto:info@aaade.org)  
Phone: 281-293-9800

**Make checks payable to:**  
**AADE**

Carolyn Hendricks  
AADE 2020 Exhibits Chairman