



NEW ORLEANS CHAPTER SCHOLARSHIP PROCEDURES AND GUIDELINES

IT ALL STARTS WITH AN APPLICATION

The American Association of Drilling Engineers (AADE) mission is "to promote professionalism and respect within the drilling industry, the community, and the environment in which it co-exists." One way the New Orleans Chapter of AADE fulfills this mission is to offer scholarships to local university students.

The New Orleans AADE Chapter hosts several industry events each year to raise funds (and have a little fun!). After reviewing the net revenues and considering other industry fund commitments, the New Orleans Chapter Board Members approve a total scholarship fund available for the calendar year. This process varies from chapter to chapter.

Applications for 2023 will be accepted from August 01, 2023, to October 15, 2023. and recipients will be recognized at our Fin, Feather Fur, Event on December 14, 2023.

ELIGIBILITY GUIDELINES

- **The student must be enrolled in one or more academic disciplines (engineering, technical, or HSE (Health Safety & Environment)) at a four-year or 2-year accredited Louisiana or Mississippi University or College.**

o The NO Chapter's definition of full time is a 12-hour class load (or 9-hour summer class load) taken in the semester the student applies.

The application is not accepted if the student is not a full-time student during the semester when the application is submitted.

- **The overall GPA or GPR of the student must total at least a calculated number of 2.5 out of a possible 4.0.**
- **The applicant must have completed a minimum of 30 credit hours.**

o Regrettably, the Board considers it too challenging to normalize freshman applications without a recent track record in the university. So, freshman - please study, complete 30 hours, and apply next year!

The Scholarship Application and Its Required Attachments

The candidate must return a completed, signed AADE New Orleans Scholarship Application along with the following items:

- Official Transcript
- Verification of Enrollment from University
- Recommendations from faculty or prior supervisor are encouraged.



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The application may be found at <https://www.aade.org/chapters/new-orleans/student-sections>. Students must submit the completed application and attachments to the address and individual(s) listed on the New Orleans AADE Chapter application form.

The application must be signed and dated by the candidate. When completing the application, consider the following:

- Although a hand-written application will be accepted, it is not preferred.
- Applications must fill out an application in English.
- The transcript must be from the last semester attended.
- If additional pages are needed, they may be attached.
- All information submitted is marked confidential with the New Orleans Chapter.

Determining award recipients

The New Orleans AADE Steering Committee will use the information in the application to choose the best candidates for the available funds for that year. The following items are the most important and completed in the application:

• **GPA**

o Academic Transcript of your entire university or college record is used to calculate your GPA or GPR and must be included in the package.

o Although an "official" sealed transcript from the registrar is not necessary, a copy from the college website is acceptable. AADE will not accept a self-generated "spreadsheet" or "word document" with your grades.

• **Leadership Qualities**

o This is easily demonstrated by listing your role in the AADE Student Section at your university or college or another engineering/safety organizations such as SPE, ASME, NACE, AAPG, ASM, etc. Applicants should include all other extracurricular activities.

o We encourage your work on your student section boards and the committees related to those organizations!!!!

- **Prior work experience (including research projects and summer work)**

o We would like to know if you have actively started taking part in this industry with summer internships or if you have taken part in financing your education.

- **General interest in the petroleum industry.**

o, include any courses that show interest in drilling engineering or well operations. We are also interested in hearing how you gained interest in this field and how you see your future career developing.



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- **Recommendations**

o A recommendation letter from a faculty member or prior supervisor is encouraged but is not a requirement.

The Selection and Disbursement of Funds

The applications will be accepted between August 01, 2023 - October 15, 2023. The New Orleans AADE Steering Committee will review all applications, then provide top-rated applications to the Board for approval.

After the approval by the New Orleans Chapter Board, the award winners are notified either by email or phone from the application's information. Those applicants who are not successful will also be notified by email or by telephone. The AADE New Orleans Board will try to contact the winners and unsuccessful applicants. However, the AADE New Orleans Board is not responsible if the information is incorrect or unavailable.

The award winners are invited to attend the New Orleans Chapter Fin, Feather, Fur, Event on December 14, 2023. Award winners in attendance will be recognized on stage, with pictures taken of all recipients. If the award winner cannot attend the event, then it is up to the winner to contact the NO AADE Board to pick up the award.

It is the responsibility of the award recipient to address any Federal or State Tax Issues related to these monies. The New Orleans Chapter of AADE is not responsible for submitting the tax paperwork for the individual if required.

Good Luck!!!

AADE New Orleans - Undergraduate/Graduate Scholarship Application for 2023

Company / Organization	Internships/Work History For 2023-2020: List work history with duties. Include all petroleum/energy related work, include research projects and summer internships.	Year (s)
		2023
		2022
		2021
		2020

Please describe how this Scholarship would affect your finances at school.	
Do you work while in school?	Yes / No
Where:	
Employer's Telephone:	
How many hours per week?	

AADE New Orleans - Undergraduate/Graduate Scholarship Application for 2023

Have you applied for Scholarship assistance from any AADE chapters?	Yes / No	
Do you currently receive Scholarship assistance from any AADE chapters?	Yes / No	
If you currently or previously received		
Please state your relationship with any AADE member. Note – Info is for disclosure purposes only; AADE member dependents will not be given preference over applicants with no family contact.		

Type a summary below or on a separate sheet of paper, detailing why you wish to pursue a career in the petroleum industry. Please be specific about your interest in drilling.

AADE New Orleans - Undergraduate/Graduate Scholarship Application for 2023

Any undergraduate scholarship awarded by AADE-New Orleans is contingent upon the recipient being officially registered in a Louisiana or Mississippi University or College and enrolled as a full-time student in a curriculum leading to a technical, engineering, or HSE (Health, Safety & Environment) degree.

Please attach the [verification of enrollment](#) and an [official transcript](#) with the application. **Recommendations from faculty or prior supervisors are encouraged.** If supporting documentation is not available to send with the form via email, it can be mailed to the address below. **THE APPLICATION MUST BE RETURNED NO LATER THAN OCTOBER 15, 2023.**

I hereby acknowledge that the information submitted in this application is true and correct.

Signature of Applicant

Date

Return Completed Application along with copies of the following documents:

- 1) Official Transcript**
- 2) Verification of Enrollment**
- 3) Recommendations from faculty or prior supervisors are encouraged**

Electronic, email completed form to: aaadeneworleans@gmail.com AND emile@chevron.com

Completed forms may also be mailed to:

Mail form to: [AADE New Orleans Chapter](#)
[P.O. Box 51929](#)
[New Orleans, LA 70151-1929](#)
[Attn: Christine Chatelain – AADE Scholarship](#)